



NO SHOW POLICY

At Women for Women, we value our relationships with our patients and understand your time is valuable. With that in mind, we work to maintain the most efficient schedule and make every attempt to get patient's an appointment within a reasonable time frame. We appreciate your understanding of adherence to our policy.

Women for Women understands that schedules sometimes change. If you are unable to keep a scheduled appointment, we ask that you call us at least 24 hours in advance to reschedule. This allows us to reschedule your cancelled appointments in a timely manner and allows other patients with urgent needs to quickly access our providers.

If you do not call to cancel or reschedule 24 hours before your scheduled appointment time, it is documented as a NO SHOW and you will be charged a fee of \$25.00. Three NO SHOWS in 12 months constitutes dismissal from our practice.

Patients who fail to show for their scheduled "office" procedure appointment or did not notify the office within 48 hours of their scheduled appointment shall be subject to a NO SHOW/CANCELLATION fee of \$150.00.

Patients who fail to show for their scheduled surgery appointment (at the hospital or surgery center), and did not notify the office within 7 days of their scheduled surgery time, will be subject to a penalty of \$500.00. If cancelled by the physician as a medical necessity or in case of emergency, the patient is not subject to this charge.

NO SHOW fees will be billed directly to you, the patient. This fee is not covered by insurance and must be paid prior to your next appointment.

My signature below constitutes acknowledgement and acceptance of this policy.

Signature of patient

Date

Printed Name